

CONSTRUCTION METER PROCEDURES

This agreement is for vacant buildings/units undergoing rehabilitation work. No occupancy is permitted until all violations have been corrected and a certificate of occupancy has been issued.

- 1. An initial rehab inspection must be completed by Building Department.*
- 2. Building Department must contact Water Department with approval before owner can apply for construction meter.*
- 3. **\$200.00 SERVICE FEE IS REQUIRED.***
 - a. fee is based on minimum of \$65.00 for the first 5,000 gallons*
 - b. \$10.76 for each additional 1,000 gallons*
 - c. plus \$1.00 per day for the use of the meter*
- 4. An inspection must be arranged at a minimum of every 30-60 days to evaluate progress of rehabilitation and continued water service. Additional water usage will have fees assessed.*
- 5. **OWNER MUST CALL IMMEDIATELY WHEN FINISHED WITH THE CONSTRUCTION METER. EXTENSIONS MUST BE APPROVED BY BUILDING INSPECTOR WITHIN 30 DAYS.***
- 6. Construction Meter will automatically be scheduled for disconnection without any notice to the owner after 60 days.*
- 7. At the time of extension, Water Department must read construction meter and the fees for usage and days must be paid in full before extension. The \$200.00 service fee must remain on the account until finalized.*
- 8. Owner must continue with proper procedures to obtain an Occupancy Permit.*
- 9. Water Department will finalize construction meter and disconnect water service. If any water bill is owed, it must be paid before occupancy is issued, and any refunds will be mailed within 30 days of final.*
- 10. After receiving an occupancy certificate, owner must apply for actual water service.*

Establish an actual account \$250.00 service fee for residential \$250.00 - \$2000.00 meter charge for commercial depending on the size meter and usage. None refundable until accounts are finalized & service disconnected.