

Procedure If Owner Or Tenant Is Remaining And Will Need Continued Water Service

SELLER IS REMAINING AFTER CLOSING FOR AN EXTENDED PERIOD OF TIME

- ◆ *Final reading and water left on*
- ◆ *Final bill paid*
- ◆ *\$250.00 deposit paid by seller*
- ◆ *Water stamp issued*
- ◆ *At the time the seller or tenant moves, a second final reading and water shut off is required*
- ◆ *Second final bill paid or refund mailed to seller*
- ◆ *All refunds will be issued within 30 days*

RENTAL PROPERTY IS OCCUPIED/TENANT REMAINING AND PROPERTY PASS INSPECTION

- ◆ *Final reading and water left on*
- ◆ *Final bill paid*
- ◆ *\$250.00 deposit paid by seller*
- ◆ *Water stamp issued*
- ◆ *When seller is ready, second final reading required and water left on*
- ◆ *Second final bill paid or refund mailed to seller*
- ◆ *New owner applies for water service & pays \$250.00 deposit*

Please Note: If new owner does not apply within 14 days after closing, water service will be disconnected

AS IS SALE ON RENTAL PROPERTY WHILE TENANT REMAINS AND PROPERTY FAILED INSPECTION

- ◆ *Final reading and water left on*
- ◆ *Final bill paid*
- ◆ *\$250.00 deposit paid by seller (NO EXCEPTIONS)*
- ◆ *Water stamp issued*
- ◆ *When seller is ready, second final reading required and water left on*
- ◆ *Second final bill paid or refund mailed to seller*
- ◆ *\$200.00 deposit paid by the new owner for a construction meter*
- ◆ *If there is a refund from construction meter for the new owner, it can't be applied towards \$250.00 deposit for actual water service. Refund must be issued through the mail within 30 days.*

Please Note: If new owner does not apply within 14 days after closing, water service will be disconnected. NO EXCEPTIONS

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