



CITY USE ONLY			
File No:		License No:	
# of Contractor Vehicles		Date Paid:	

## BUILDING & HOUSING DEPARTMENT

### CONTRACTOR REGISTRATION APPLICATION

FISCAL YEAR: MAY 1 – APRIL 30

Date of Application: \_\_\_\_\_ NEW \_\_\_\_\_ RENEWAL \_\_\_\_\_

#### GENERAL REQUIREMENTS

- Affidavit of Insurance (Certificate naming the City of Markham as holder)
- Surety Bond in the amount of \$10,000.00 (payable to the City of Markham)
- Contractor Fee \$110.00 (regardless as to when purchased/non-prorated)

(ALL CONTRACTOR INFORMATION MUST BE SUBMITTED TOGETHER  
PRIOR TO ISSUANCE OF LICENSE)

#### CONTRACTOR INFORMATION

Company Name: \_\_\_\_\_

Company Address (No P.O. Box): \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Alternative Phone No.: \_\_\_\_\_

#### TYPE OF CONTRACTOR (CHECK ALL THAT APPLIES)

General: \_\_\_ Roofing: \_\_\_ Electrical: \_\_\_ Plumbing: \_\_\_ HVAC: \_\_\_

Landscaping: \_\_\_ Other (Please Describe): \_\_\_\_\_

I (we) affirm that the statements contained in the application are true and correct and I (we) agree to the applicable State and City laws, ordinances and regulations while working on contracts valid within the jurisdiction of the City of Markham

Applicant Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **CONTRACTOR REGISTRATION**

Any contractor performing work within the City of Markham shall first be registered with the City. All registration shall be in effect from May 1 – April 30.

Building Permits will not be issued until all contractors associated with the construction project are registered.

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### **General Requirements:**

- Completed Contractor Registration Application
- \$10,000.00 Surety Bond – Provide Signed Original Bond
  - Must Be Payable to the City of Markham
- Certificate of Insurance
  - \$500,000.00 Property/\$1,000,000.00 Injury of \$1,000,000.00 CSL.
  - Workers' Compensation per statutory limits or Sole Proprietor Affidavit
  - City of Markham as Certificate Holder
- \$110.00 Registration Fee (No Pro-Rated Fees)

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### **Additional Contractor Requirements:**

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#### **Electrical Contractors:**

- Copy of Electrical License from recognized testing municipality within the State of Illinois.
- Letter of Intent/Contract/Proposal

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#### **Plumbing Contractors:**

- Copy of Illinois Department of Public Health Contractor Registration (055)
- Bond NOT Required & Registration Fee Waived with 055 License.
- Letter of Intent/Contract or Proposal

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#### **Lawn Irrigation Contractors:**

- Copy of Illinois Department of Public Health Irrigation Contractor Registration (060)
- Bond NOT Required.

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#### **Roofing Contractors:**

- Copy of Illinois Department of Finance and Professional Regulation Roofing License

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#### **Fire Alarm Contractors:**

- Copy of Illinois Department of Finance and Professional Regulation Alarm Contractor Registration or Electrical License.

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#### **Sprinkler Contractors:**

- Copy of State Fire Marshal Fire Sprinkler Contractor Registration

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#### **Elevator Contractors:**

- Copy of State Fire Marshall Elevator Contractor Registration

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#### **Landscaping /Snow Contractors:**

- Must Complete General Requirements.
- Registration Includes One (1) Vehicle Sticker.
  - Additional Vehicle Stickers Are \$5.00 per Vehicle.

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